

By-Laws 2004

With Amendments Through 2007

Quinton Sportsmens Club, Inc.

Quinton, New Jersey



OBJECTIVE

Quinton Sportsmens Club was established and incorporated in 1950. It's purpose is to promote all the shooting sports, conservation of our natural resources and wildlife, support or oppose legislation concerning the New Jersey Sportsmen, and promote safety and sportsmanship.

Quinton Sportsmens Club, Inc. shall join with other organizations/associations to fulfill its purpose, develop a mutual understanding, and solidarity of actions.

ARTICLE I - MEMBERSHIP

Section 1 - Limitations

A. The maximum number of members allowed may be reviewed by the BOARD prior to each meeting and reported at that meeting. If the BOARD recommends a change, it must be approved by a majority vote of the membership present at that meeting.

Section 2 - Member Defined

A. Annual Member: shall be one who has been accepted for membership in accordance with these BY-LAWS, is in good standing, and has paid the required dues for the current year.

B. Paid Life Member: shall be one who has been accepted for membership in accordance with these BY-LAWS and in consideration of a fee set by the Board and approved by the membership, shall be exempt from the payment of yearly dues for life. The total number of Paid Life memberships shall not exceed 10% of the number of Annual members.

C. Honorary Life Member: shall be one who by reason of exemplary or outstanding service to the club has been nominated for and presented with a life membership and shall be exempt from the payment of dues for life.

D. Family Member: is traditionally the spouse and/or immediate family members under the age of 18 years. NOTE...Although family members enjoy many of the privileges of membership, they may not vote on club issues or use club facilities unless accompanied by a paid-up member. A family member over the age of 18 may participate in but not compete for trophies or prizes in club sponsored shooting events.

Section 3 - Application for Membership

A. All applications for membership shall be submitted to the secretary. At the time of submittal the required initiation fee shall also be tendered.

B. For an applicant to be considered for membership, the following conditions must be met:

1. The applicant must be at least 18 year of age.
2. Must be sponsored by a current member as set forth in Article I, Section 2.A.
3. Shall be present at the monthly business meeting or be introduced to a member of the BOARD prior to said meeting. The BOARD member involved shall so signify by signing the application in the section provided..

C. For the applicant to be accepted for membership, the applicant must be approved by a majority vote of the members present at the regular business meeting following the submittal of the application. At the discretion of the President, this vote may be tabled until such time as the BOARD can meet to investigate the fitness of the applicant for membership and report it's findings to the club.

D. Application or nomination for Life membership shall be submitted to the secretary and reviewed by the Board for their approval before such membership can be granted.

Section 4 - Loss of Membership

A. Any member who has not paid the required dues for the current year by January 31, of that year shall be considered **INACTIVE** and will forfeit all rights and privileges of membership until December 31 of the current year at such time their membership will be terminated.

UNLESS

Dues for the current year are paid in full in addition to a \$10.00 per month late fee.

To regain membership if terminated, the individual must re-apply for membership as outlined in Article 3-B.

B. Any member found to have violated these By-Laws or other such rules may have his membership revoked. This decision shall be made by the BOARD in accordance with Article V Section 1.

ARTICLE II - ORGANIZATION

Section 1 - Officers Defined

A. The elected officers and trustees of the club shall be members in good standing with all dues paid, and shall have been members of the club for at least one (1) year prior to the election. Elected officers and trustees shall be required to attend a minimum of sixty (60%) percent of the club's scheduled meetings in order to remain in elected office.

Section 2 - LIMITATIONS

A. Officers shall have a term of one year, from January 1 to December 31 and subject to the following limitations:

1. The President shall not serve more that two consecutive terms.
2. The President may not be nominated for the office of Vice-President.
3. The offices of Vice-President, Treasurer, and Secretary shall not be limited as to the number of consecutive terms.

Section 3 - Board of Directors (BOARD)

A. The BOARD shall consist of eight (8) members:

1. The present club officers
2. The immediate past President
3. Three (3) Trustees elected by membership

B. The current President shall act as chairman and preside over the BOARD.

C. The Trustees elected by the membership shall serve from January 1 to December 31 subject to the following:

1. Terms of Trustees
 - a. One (1) for three (3) years
 - b. One (1) for two (2) years
 - c. One (1) for one (1) year
2. Trustees shall not be limited as to the number of consecutive terms.

Section 4 - Committees

A. The President shall establish and appoint members to committees as required to conduct the Club's business and functions. He shall require a report from each committee at each regular monthly business meeting.

B. The following shall constitute a list of the Standing Committees:

1. Trap/Skeet
2. Archery
3. Black Powder
4. Silhouette
5. Rifle/Pistol
6. Special Events
7. Range Master
8. Sporting Clays

ARTICLE III - DUTIES AND RESPONSIBILITIES

Section 1 - Duties Defined

A. Board of Directors (BOARD)

1. The BOARD shall oversee all club activities to ensure:
 - a. Compliance with these BY-LAWS and other Rules established by the Club.
 - b. Compliance with the directions of the general club membership.
 - c. That they are in the best interest of the Club.
2. To fulfill it's Duties the BOARD shall:
 - a. Give Preliminary Approval to all BY-LAW changes.
 - b. Give Preliminary Approval to club expenditures. If conditions warrant, the BOARD may act in the clubs behalf and authorize expenditures, provided such expenditure is in the clubs best interest and are in accordance with these BY-LAWS.
 - c. Rule on the fitness of an applicant for membership as required.
 - d. Rule on violations of these BY-LAWS and other established club rules and decide on punitive measures to be taken.
 - e. Have the power to overrule (VETO) any decision made by the membership, if the BOARD feels that it is not in the best interest of the club, or in Compliance with these BY-LAWS.

B. President

1. The President shall act as Chairman of the BOARD and preside over all meetings.
2. The President shall preside over and conduct all club business meetings according to reasonable rules of order. The President shall establish an order of business for these meetings.
3. The President shall conduct all business honestly and with the clubs best interest being the prime concern.

C. Vice-President

1. The Vice-President shall be the Chairman of the Special Events Committee.
2. The Vice-President shall fulfill the duties of the Office of President whenever the President is unavailable.
3. The Vice-President shall carry out other duties as the President may direct.
4. The Vice-President shall conduct all club business honestly and with the Clubs best interest being the prime concern.

D. Treasurer

1. The Treasurer shall keep an account of the financial status of the Club and shall report that status at each regular monthly business meeting. This record shall include a listing of income as well as expenditures.
2. The Treasurer shall ensure that each expenditure submitted for payment is allowed by these BY-LAWS Before such bill is paid. If there is a doubt concerning a bill the Treasurer shall contact the President.
3. The Treasurer shall keep a current list of the Club members as a backup to the list maintained by the Secretary.
4. If for any reason the President and Vice-President are unavailable, the Treasurer shall fulfill the duties of President.
5. The Treasurer shall carry out other duties as directed by the President.
6. The Treasurer shall conduct all Club business honestly and with the Clubs interest being the prime concern.

E. Secretary

1. The Secretary shall maintain a record of the minutes of BOARD and monthly business meetings and report these minutes at each monthly business meeting. At such time the members shall be asked for additions, corrections or deletions to the minutes. Once done the minutes will stand approved as read and no other changes will be allowed.
2. The Secretary shall maintain a record of motions made and carried at monthly business meetings. Included in this record shall be the status of the motion (complete or Incomplete), month and year motion was passed and month and year the motion was completed.
3. The Secretary shall maintain the current approved copy of these BY-LAWS and provide copies of same to any club member who requests them.
4. The Secretary shall maintain a current and up to date listing of the club's members.
5. The Secretary shall issue Membership Cards to the members at the time his dues for the year are paid.
6. The Secretary shall publish a Club Newsletter at least twice yearly and ensure that a copy of each newsletter is mailed to each club member.
7. The Secretary shall inform each member that dues for the ensuing year are due. This notification shall be done before December 15 of the current year and may be separate from the Club Newsletter.
8. The Secretary shall be a standing member of the Special Events Committee for the purpose of publicity.
9. The Secretary shall carry out other duties as the President directs.
10. The Secretary shall conduct all Club business honestly and with the Club's best interest being prime concern.

Section 2 - Responsibilities

- A. It shall be the responsibility of all club members to act in the best interest of the Club. If the membership does not agree with a decision made by the BOARD it may overrule that decision. This must be done by a motion from the floor with a second and must pass by a 2/3 majority vote of the members present at the monthly business meeting.
- B. Each member of the Club shall support the Club to the best of his ability.
- C. It is the responsibility of each member to protect the clubs property at all times.
- D. Each member is responsible to ensure all shooting is done safely.
- E. Each member who brings a guest on the property is responsible for the actions of that guest and ensuring the guest abides by the BY-LAWS and other established club rules.

ARTICLE IV - POLICIES

Section 1 - Dues

A. The BOARD shall establish membership dues for each ensuing year prior to the October meeting and report same at that meeting. If dues are to be changed, the change must be voted on and passed by a majority vote of the members present at the November business meeting.

B. Dues for each year are due on January 1 of that year. Members not paid by January 31 will be considered late. If dues are not paid by January 31 of the current year, the member will be listed as inactive and may lose their membership.

C. Dues for Senior Citizens (62 or older) and those members who are disabled (at the discretion of the BOARD) shall be 50% of the established dues rate.

D. Dues for new members shall be a pro-rate of the established dues on a bi-yearly basis as follows:

1. January - June 100%

2. July - November 50%

3. Memberships approved at the December meeting will be at the 100% rate and be valid through the end of the upcoming year.

These dues shall be paid within 30 days of the acceptance date or the initiation fee may be forfeited and the applicant must re-apply.

E. Upon receipt of a member's dues, the Secretary shall issue a membership card with the combinations on the reverse side.

F. Gate and Clubhouse lock combinations will be changed February 1, of each year.

Section 2 - Initiation Fee

A. The BOARD shall establish the Initiation Fee for each ensuing year prior to the October meeting, and report same at the meeting. If the initiation fee is to be changed, the change must be voted on and passed by a majority vote of the members present at the November meeting.

B. All applicants must pay the full initiation fee.

C. The initiation fee must be paid at the time the application for membership is submitted. If for any reason the applicant is denied membership, the initiation fee will be refunded. If an applicant is accepted the appropriate dues must be paid within 30 days of the date of acceptance or the initiation fee may be forfeited.

Section 3 - Meetings

A. The regular monthly business meeting will be held on the third Monday of each month.

B. The monthly business meeting will be held at the club house and start promptly at 7:30 PM.

C. In the event that weather causes the canceling of a business meeting, the meeting will be held on the following Monday.

D. The quorum for the monthly business meeting is seven (7).

E. The BOARD shall meet monthly. Location and time for the monthly BOARD meeting shall be determined by the President who will preside over the meetings as Chairman.

G. Committees shall meet as directed by the President or as required.

H. Any motion made and passed must be acted upon by the BOARD. If action cannot be taken within one (1) year of the motion passed, the motion shall be VOID.

Section 4 - Elections

A. Voting Rights - In order to vote in club officer and trustee elections, a member shall be a member in good standing with all dues paid, and shall have been a member of the club for at least 20 days prior to the election.

B. The following shall constitute a list of the elected officers of the club:

1. President
2. Vice-President
3. Treasurer
4. Secretary
5. Three (3) Trustees

C. The President shall appoint a nominating committee of three (3) members at the September meeting. The nominating committee shall canvas members for those interested in fulfilling elected positions and choose one name for each position needed. These nominations shall be reported at the October meeting. The President will then ask for nominations from the floor. Once all nominations have been reported to and acted upon by the President, he will close the nominations and have the nominating committee draft an election slate and post it at the main clubhouse, the skeet office and all three ranges. **NO NOMINATIONS FROM THE FLOOR WILL BE ACCEPTED IN NOVEMBER.**

D. The election shall be held during the November business meeting. The elections shall be conducted by a person designated by the President. All ballots shall be secret.

E. All new officers and BOARD members shall take office on January 1, following the elections.

F. In the event that an elected officer, past president or trustee leaves office for any reason before the completion of his term, the President shall appoint a member to fill the position. This member shall fill the position for the remainder of the unexpired term.

Section 5 - By-Laws Changes Committee

A. The three (3) Trustees elected from the membership shall act as the standing By-Laws Committee. They shall review and recommend changes as requested by the club membership, directed by the President as warranted.

B. When a change in the By-Laws is considered appropriate by the Committee, it shall be brought to the BOARD for consideration. The BOARD will approve the change by a majority vote of ALL it's members.

C. Once voted on by the BOARD, the change will be brought before the membership at a business meeting in one of the following ways:

1. If approved by the BOARD, the change will be brought to the membership as an approved change and be read as such at that meeting. At the next regular business meeting, the change will be voted upon and if passed by a majority vote, it will be incorporated into these By-Laws as an approved amendment.
2. If NOT approved by the BOARD, the change may be brought before the membership at the next business meeting and read. At such time, the members may attempt a veto in accordance with ARTICLE III, Section 1.A.2 of these By-Laws

Section 6 - Finances

A. All monies shall be accounted for by the Treasurer.

B. Expenditures shall be by check subject to the presenting of a bill or receipt detailing the items purchased, price paid, and total due.

1. Expenditures shall be allowed by the event committees listed for the running of their respective programs without prior approval provided receipts for such expenditures are submitted. Expenditures above these limits MUST be approved by a majority vote of the membership at a monthly business meeting.

C. All expenditures shall also be subject to the following:

- a. Archery - Expenditures up to \$500.00 per month
- b. Black Powder - Expenditures up to \$500.00 per month.
- c. Trap/Skeet - Expenditures up to \$500.00 per month.
- d. Silhouette - Expenditures up to \$500.00 per month.

- e. Rifle/Pistol - Expenditures up to \$500.00 per month.
 - f. Special Events - Expenditures up to \$2,500.00 per year.
 - g. Range Master - Expenditures up to \$250.00 per month.
 - h. Sporting Clays - Expenditures up to \$500.00 per month.
2. Expenditures above the limits defined in Section 6.1 or for other club needs may be approved by the BOARD if conditions warrant, provided such expenditure is in the club's best interest and are in accordance with these BY-LAWS.

Section 7 - Range Polices

- A. Ranges are provided for the use of the general membership and their guest only. Use of the club's facilities by non-members without prior approval of the membership by majority vote at a business meeting is prohibited.
- B. During events, the range being used for that event may be open to the public for use if the current fee for that event is paid prior to use.
- C. During the time an event is in progress, the committee running said event may close ranges that are being used for the event and any range where a safety problem may exist due to the running of the event.
- D. The following rules shall apply during all periods of range use and by all persons, members and guests, that are using the clubs facilities:
- 1. Alcoholic Beverages of any type shall not be permitted on club property.
 - 2. Only targets authorized for range use will be used. There will be no shooting of glass, metal cans or other such items.
 - 3. Shoot only targets on the target butts on the banks. Shooting of trees, structures, or other such objects is prohibited.
 - 4. Be a considerate sportsman and clean up after you are through. Take down your targets and pick up before you leave.
 - 5. FIREARM SAFETY WILL BE OBSERVED AT ALL TIMES! Horse play and all other unsafe acts while on the firing line will not be tolerated. Only load guns when it is your turn to shoot and when the person in charge of that range gives the all clear and calls the line "Hot".
 - 6. All persons on the premises are expected to conduct themselves in a respectable manner at all times. Be considerate of the feelings of others.
 - 7. All persons on the premises are expected to properly treat the clubs facilities and equipment.
 - 8. The riding of ATV/ATC on club property is prohibited with the exception of event use.
 - 9. Eye and ear protection must be worn while engaged in any shooting activity.

Section 8 - Representation at Other Functions

- A. Delegates to the County and/or State Federations, or other functions shall be appointed by the President as the need arises.
- B. Any vote the club may have with these outside organizations shall reflect the club's membership and it's views. If possible, any item to be brought to a vote in an outside organization in which the club has a vote, shall be brought before the membership at a business meeting and the club's vote shall be decided by the majority vote of the members present at said meeting.

Section 9 - Contingencies in the Event of Default

In the event the club closes of Defaults, all monies remaining after all liabilities shall be equally divided among all current members who have five (5) years or more of consecutive membership.

ARTICLE V - VIOLATIONS OF THE BY-LAWS

Section 1 - Violations

A. Any member who notes a violation to these BY-LAWS shall bring attention of the violation to a member of the BOARD. A member who does witness a violation to these By-Laws but does not take action to either correct the violation or report it, shall also be considered in violation of these By-Laws.

B. The BOARD shall investigate the suspected violation. If it is decided that a violation did occur, the BOARD can, if it deems appropriate, dismiss the person from membership in the Club. In all cases where a violation did occur, a report shall be given to the membership at the next business meeting by the Secretary, detailing the violation and punitive measures taken. The membership may overrule the findings of the BOARD by using a veto in accordance with ARTICLE III, Section 1 A. 1.

Amended and Approved by the Club Membership 2004.
With Amendments of 2005, 2006 and 2007