

BYLAWS 2010

INCLUDING

Policy and Rules of Conduct



OBJECTIVE

Quinton Sportsmen's Club was formed in 1950 by seven friends from Quinton Township who had a common interest in outdoor recreation, and enthusiasm for shooting sports. Their aim was to acquire land on which to build a clubhouse and promote shooting sports and friendly, social relationships among members.

Over more than sixty plus years, the principal focus of the Clubs members has expanded to the use of Club property for members to promote and participate in recreational shooting sports, to promote responsible hunting and fishing activities, to conserve natural resources, to protect wildlife, to foster an appreciation of the natural outdoor environment, to protect and nurture forests and wetlands, to promote forestry, to educate members and others regarding gun safety, safe handling and use of firearms, and to foster amateur sports competition in the clay target sports, target shooting, competitive use of firearms, archery and crossbow.

Quinton Sportsmens Club, Inc.

Quinton, New Jersey

ARTICLE I - MEMBERSHIP

Section 1 - Limitations

A. The maximum number of members allowed may be reviewed by the BOARD prior to each meeting and reported at that meeting. If the BOARD recommends a change, it must be approved by a majority vote of the membership present at that meeting.

Section 2 - Member Defined

- A. Annual Member: shall be one who has been accepted for membership in accordance with these BY-LAWS, is in good standing, and has paid the required dues for the current year.
- B. Paid Life Member: shall be one who has been accepted for membership in accordance with these BY-LAWS and in consideration of a fee set by the BOARD and approved by the membership, shall be exempt from the payment of yearly dues for life. The total number of Paid Life memberships shall not exceed 10% of the number of Annual members.
- C. Honorary Life Member: shall be one who by reason of exemplary or outstanding service to the club has been nominated for and presented with a life membership and shall be exempt from the payment of dues for life.
- D. Family Member: is traditionally the spouse and/or immediate family members under the age of 18 years. NOTE...Although family members enjoy many of the privileges of membership, they may not vote on club issues or use club facilities unless accompanied by a paid-up member. A family member over the age of 18 may participate in but not compete for trophies or prizes in club sponsored "members only" shooting events.

Section 3 - Application for Membership

- A. All applications for membership shall be submitted to the secretary and reviewed by the BOARD for their consideration. At the time of submittal the required capital assessment fee shall also be tendered.
- B. For an applicant to be considered for membership, the following conditions must be met:
1. The applicant must be at least 18 year of age.
 2. Must be sponsored by a current member of at least 1 year and as set forth in Article I, Section 2.A.
 3. Shall be present at the monthly business meeting or be introduced to a member of the BOARD prior to said meeting. The BOARD member involved shall so signify by signing the application in the section provided..
- C. For the applicant to be accepted for membership, the applicant must be approved by a majority vote of the members present at a regular business meeting following the submittal of the application.
- D. Application or nomination for Life membership shall be submitted to the secretary and reviewed by the BOARD for their approval before such membership can be granted.
- E. Rights and Duties of Membership.

The rights, duties, privileges and obligations of membership in the Club, and the penalties for the violation of such obligations shall be prescribed by these Bylaws, by Rules of Conduct, and Club Policies as adopted from time to time by the members or the Board.

1. Leave of Absence; Reinstatement. Any member in good standing may request a leave of absence from Club Membership for personal reasons by submitting a letter to the BOARD. Upon re-application by letter, and subject to the approval of the BOARD, said person may re-enter active membership by the payment of applicable dues for the year in which reinstatement is to occur.
2. Military Service. Any member in good standing who enters into the military service and who is required to leave the area, shall be carried on the books of the Club as a member without the requirement of payment of dues, and such member shall retain all the privileges of the Club. Notice must be submitted to the BOARD advising the BOARD of such member's entry into the military services. After two years of such military service leave of absence, the BOARD shall examine the details of the absence, for example, the tour of duty, re-enlistment for career purposes, resettlement into another section of the

country, etc. The member's continued status as an active member shall then be determined by the BOARD.

3. Resignation; Involuntary Termination. Any member who resigns or is removed from the membership rolls shall lose all privileges of and claims against the Club. No former member shall enjoy special status or consideration upon reapplication for membership. Trustees may consider the circumstances of a former member's voluntary or involuntary termination in considering the application for membership.

Section 4 - Loss of Membership

A. Any member who has not paid the required dues for the current year by January 31 of that year shall be considered INACTIVE and will forfeit all rights and privileges of membership until December 31 of the current year at such time their membership will be terminated.

UNLESS

Dues for the current year are paid in full in addition to the established late fee.

To regain membership if terminated, the individual must re-apply for membership as outlined in Section 3-B.

B. Any member found to have violated these By-Laws or other such rules may have his membership revoked. This decision shall be made by the BOARD in accordance with Article V Section 1.

ARTICLE II - ORGANIZATION

Section 1 - Officers Defined

A. The elected officers and trustees of the club shall be members in good standing with all dues paid, and shall have been members of the club for at least one (1) year prior to their election. Elected officers and trustees shall be required to attend a minimum of sixty (60%) percent of the club's scheduled meetings in order to remain in elected office.

B. A nominee for the office of President shall have served a minimum of one (1) year as a trustee or an elected member of the BOARD of Directors.

C. The authorized number of trustees shall be 11.

D. Classes of Trustees

1. A class: The elected officers of the club...President, Vice-President, Treasurer and Secretary

2. B class: The three (3) trustees elected for a term of 3 years.

3. C class: The three (3) trustees at large elected for a term of 1 year.

4. D class: The immediate past president who serves as advisor to the incoming president

Section 2 - Board of Directors (BOARD) and Terms of Office

A. The BOARD shall consist of the eleven (11) Trustees:

1. The elected club officers

2. The immediate past President

3. Six (6) Trustees elected from the membership

B. The current President shall act as chairman and preside over the BOARD.

C. The Trustees elected by the membership shall serve from January 1 to December 31 subject to the following:

D. Terms of Trustees

1. A Class.....1 year from January 1 to December 31.

2. B Class.....3 years with their terms staggered as follows:

a. One for three (3) years

b. One for two (2) years

c. One for one (1) year

3. C Class.....At Large for (1) year

4. D Class.....Shall serve until the next newly elected president takes office.

5. Trustees shall not be limited as to the number of consecutive terms.

6. The sitting President cannot be nominated for the office of Vice-President.

E. Replacement of Trustee outside the normal election cycle.

In the event that an elected officer leaves office for any reason before the completion of his term, the President shall appoint a member to fill that position for the unexpired term of that office.

Section 3 - Committees

A. The President shall establish and appoint members to committees as required to conduct the Club's business and functions. He shall require a report from each committee at each regular monthly business meeting.

ARTICLE III - DUTIES AND RESPONSIBILITIES

Section 1 - Duties Defined

A. Board of Directors (BOARD)

1. The BOARD shall oversee all club activities to ensure:
 - a. Compliance with these BY-LAWS and other Rules established by the Club.
 - b. Compliance with the directions of the general club membership.
 - c. That they are in the best interest of the Club.
2. To fulfill it's Duties the BOARD shall:
 - a. Give Preliminary Approval to all BY-LAW changes.
 - b. Give Preliminary Approval to club expenditures. If conditions warrant, the BOARD may act in the clubs behalf and authorize expenditures, provided such expenditure is in the club's best interest and are in accordance with these BY-LAWS.
 - c. Rule on the fitness of an applicant for membership as required.
 - d. Rule on violations of these BY-LAWS and other established club rules and decide on punitive measures, if any, to be taken.
 - e. Have the power to overrule (VETO) any decision made by the membership, if the BOARD feels that it is not in the best interest of the club, or in compliance with these BY-LAWS.

B. President

1. The President shall act as Chairman of the BOARD and preside over all meetings.
2. The President shall preside over and conduct all club business meetings according to reasonable rules of order. The President shall establish an order of business for these meetings.
3. The President shall conduct all business honestly and with the clubs best interest being the prime concern.

C. Vice-President

1. The Vice-President shall be the Chairman of the Special Events Committee.
2. The Vice-President shall fulfill the duties of the Office of President whenever the President is unavailable.
3. The Vice-President shall carry out other duties as the President may direct.
4. The Vice-President shall conduct all club business honestly and with the Clubs best interest being the prime concern.

D. Treasurer

1. The Treasurer shall keep an account of the financial status of the Club and shall report that status at each regular monthly business meeting. This record shall include a listing of income as well as expenditures.
2. The Treasurer shall ensure that each expenditure submitted for payment is allowed by these BY-LAWS before such bill is paid. If there is a doubt concerning a bill the Treasurer shall contact the President.
3. The Treasurer shall keep a current list of the Club members as a backup to the list maintained by the Secretary.
4. If for any reason the President and Vice-President are unavailable, the Treasurer shall fulfill the duties of President.
5. The Treasurer shall carry out other duties as directed by the President.

6. The Treasurer shall conduct all Club business honestly and with the Clubs best interest being the prime concern.

E. Secretary

1. The Secretary shall maintain a record of the minutes of BOARD and monthly business meetings and report these minutes at each monthly business meeting. At such time the members shall be asked for additions, corrections or deletions to the minutes. Once done the minutes will stand approved as read and no other changes will be allowed.
2. The Secretary shall maintain a record of motions made and carried at monthly business meetings. Included in this record shall be the status of the motion (complete or incomplete) month and year motion was passed and month and year the motion was completed.
3. The Secretary shall maintain the current approved copy of these BY-LAWS and provide copies of same to any club member who requests them.
4. The Secretary shall maintain a current and up to date listing of the club's members.
5. The Secretary shall issue Membership Cards to the members at the time their dues for the year are paid.
6. The Secretary shall publish a Club Newsletter at least twice yearly and ensure that a copy of each newsletter is supplied to each club member.
7. The Secretary shall inform each member that dues for the ensuing year are due. This notification shall be done before December 15 of the current year and may be separate from the Club Newsletter.
8. The Secretary shall be a standing member of the Special Events Committee for the purpose of publicity.
9. The Secretary shall carry out other duties as the President directs.
10. The Secretary shall conduct all Club business honestly and with the Club's best interest being prime concern.

Section 2 - Responsibilities

- A. It shall be the responsibility of all club members to act in the best interest of the Club. If the membership does not agree with a decision made by the BOARD it may attempt to overrule that decision by a motion and a second from the floor. The motion must pass by a 2/3 majority vote of the members present.
- B. Each member of the Club shall support the Club to the best of their ability.
- C. It is the responsibility of each member to protect the club's property at all times.
- D. Each member is responsible to ensure all shooting is done safely.
- E. Each member who brings a guest on the property is responsible for the actions of that guest and ensuring the guest abides by the BY-LAWS and other established club rules.

Section 3 - By-Laws Changes

- A. The Trustees elected from the membership shall act as the standing By-Laws Committee. They shall review and recommend changes as requested by the club membership, directed by the President as warranted.
- B. When a change in the By-Laws is considered appropriate by the Committee, it shall be brought to the BOARD for consideration. The BOARD will approve the change by a majority vote of ALL it's members.
- C. Once voted on by the BOARD, the change will be brought before the membership at a business meeting in one of the following ways:
 1. If approved by the BOARD, the change will be brought to the membership as an approved change and be read as such at that meeting. At the next regular business meeting, the change will be voted upon and if passed by a majority vote, it will be incorporated into these By-Laws as an approved amendment.
 2. If NOT approved by the BOARD, the change may be brought before the membership at the next business meeting and read. At such time, the members may attempt a veto in accordance with ARTICLE III, Section 2.A of these By-Laws

Section 4 - Elections

- A. Voting Rights - In order to vote in club officer and trustee elections, a member shall be a member in good standing with all dues paid, and shall have been a member of the club for at least 20 days prior to the election.
- B. The following shall constitute a list of the elected officers of the club:
1. President
 2. Vice-President
 3. Treasurer
 4. Secretary
 5. Six (6) Trustees
- C. The President shall appoint a nominating committee of three (3) members at the September meeting. The nominating committee shall canvas members for those interested in fulfilling elected positions and choose one name for each position needed. These nominations shall be reported at the October meeting. The President will then ask for nominations from the floor. Once all nominations have been reported to and acted upon by the President, he will close the nominations and have the nominating committee draft an election slate and post it at the main clubhouse, the trap house and all three ranges. NO NOMINATIONS FROM THE FLOOR WILL BE ACCEPTED IN NOVEMBER.
- D. The election shall be held during the November business meeting. The elections shall be conducted by a person designated by the President. All ballots shall be secret.
- E. All new officers and BOARD members shall take office on January 1, following the elections.
- F. In the event that an elected officer, past president or trustee leaves office for any reason before the completion of his term, the President shall appoint a member to fill the position. This member shall fill the position for the remainder of the unexpired term.

ARTICLE IV - Dissolution

- A. Conditions for Dissolution
1. In the event that despite good faith efforts, a quorum of members or a quorum of Trustees cannot be convened for a period of 120 days in order to conduct business, the Club shall be considered dissolved.
 2. Otherwise, dissolution shall occur for any purpose only upon the affirmative vote of two-thirds (2/3) of those members entitled to vote at a meeting convened for such purpose on at least thirty (30) days prior written notice.
- B. Distribution of Assets
- Upon dissolution, all assets of the Club may be transferred to:
1. the County of Salem for purposes of maintaining open space and natural wildlife habitat, and for public recreation; provided, however, that if the County of Salem is unwilling to accept the transfer, or if it imposes conditions not contemplated by the Club, then the assets will be transferred to:
 2. the Nature Conservancy for purposes of maintaining open space and a natural wildlife habitat.
- C. If the assets cannot be transferred as stated in sections (1) and (2) above, then they shall be transferred to any public or private entity whose activities are substantially similar to the purposes and activities of the Quinton Sportsmens Club, as set forth in these bylaws. All transferred assets shall be held, reinvested, preserved and used by the recipient thereof for the same or substantially similar purposes as provided in the Bylaws of the Club.

ARTICLE V - VIOLATIONS OF THESE BY-LAWS

Section 1 - Violations

- A. Any member who notes a violation of these BYLAWS shall bring attention of the violation to a member of the BOARD. A member who does witness a violation to these BYLAWS but does not take action to either correct the violation or report it, shall also be considered in violation of these BYLAWS.

B. The BOARD shall investigate the suspected violation. If it is decided that a violation did occur, the BOARD can, if it deems appropriate, dismiss the person from membership in the Club. In all cases where a violation did occur, a report shall be given by the Secretary to the membership at the next business meeting, detailing the violation and punitive measures taken. The membership may overrule the findings of the BOARD by using a veto in accordance with ARTICLE III, Section 2.A.

Amended 10/18/2010

POLICY and RULES OF CONDUCT

1. Member Duties and Responsibilities

- A. It is the responsibility of all club members to act in the best interests of the Club.
- B. Each member of the Club shall support the Club to the best of their ability.
- C. It is the responsibility of each member to protect the Club's property at all times.
- D. Each member is responsible to ensure all shooting is done safely.
- E. Each member who brings a guest on the property is responsible for the actions of that guest and insuring the guest abides by these Rules of Conduct, the BYLAWS and other established club rules.

2. Dues

- A. The BOARD shall establish membership dues for each ensuing year prior to the October meeting and report same at that meeting. If dues are to be changed, the change must be voted on and passed by a majority vote of the members present at the November business meeting.
- B. Dues for each year are due on January 1 of that year. Members not paid by January 31 will be considered late. If dues are not paid by January 31 of the current year, the member will be considered as inactive and may lose their membership.
- C. Reinstatement may be made by payment of current dues plus the assessment of a \$10.00 per month late fee.
- C. Dues for Senior Members, (62 or older) students with a valid student ID and those members who are disabled (at the discretion of the BOARD) shall be 50% of the established dues rate.
- D. Dues for new members shall be a pro-rate of the established dues on a bi-yearly basis as follows:
 - 1. January – June.....100%
 - 2. July – November.....50%
 - 3. Memberships approved at the December meeting will be at the 100% rate and be valid through the end of the upcoming year.
 - 4. Dues of a new member shall be paid within 30 days of the acceptance date or the capital assessment fee may be forfeited and the applicant must re-apply.

E. Upon receipt of a member's dues and completion of the orientation and safety session, the Secretary shall issue a membership card with the entry gate combination on the reverse side and a range pass with gate combination.

F. The gate lock combination of the main entrance gate will be changed February 1 of each year.

3. Finances

A. All monies shall be accounted for by the Treasurer.

B. Expenditures shall be by check subject to the presenting of a bill or receipt detailing the items purchased, price paid, and total due.

1. Expenditures shall be allowed by the event committees listed for the running of their respective programs without prior approval provided receipts for such expenditures are submitted. Expenditures above these limits MUST be approved by a majority vote of the membership at a monthly business meeting.

C. Annual Budget

An annual budget for the next fiscal year containing estimated receipts and expenditures, shall be prepared by the BOARD and shall be submitted to the Club membership for approval at the November meeting. The approved budget shall become the basis for the financial operation of the Club for the ensuing year. No obligations in excess of the amounts approved and adopted in the authorized budget shall be incurred by any Officer, Trustee, employee or agent of the Club, unless specifically authorized by the BOARD.

D. Insurance

Comprehensive liability insurance shall be carried in force at all times. All assets of the Club shall be insured against loss. The placement of insurance shall be the responsibility of the BOARD of Trustees.

C. All venue expenditures shall be subject to the following:

- a. Archery – Expenditures up to \$500.00 per month
- b. Black Powder – Expenditures up to \$500.00 per month
- c. Trap – Expenditures up to \$500.00 per month
- d. Skeet - Expenditures up to \$500.00 per month
- d. Silhouette – Expenditures up to \$500.00 per month
- e. Rifle/Pistol – Expenditures up to \$500.00 per month
- f. Special Events – Expenditures up to \$2,500 per year
- g. Rangemaster – Expenditures up to \$500.00 per month

h. Sporting Clays – Expenditures up to \$500.00 per month

i. Five Stand Sporting - Expenditures up to \$500.00 per month

2. Expenditures above the limits defined in Section 3/C for other Club needs may be approved by the BOARD if conditions warrant, provided such expenditure is in the club's best interest and are in accordance with these Rules of Conduct.

4. Responsibilities of Committee Chairmen

Safety is THE primary concern at all times and is the responsibility of all members of the club as well as the Committee Chairmen. Safety involves not only gun handling but any and all activities at the club. If an unsafe activity or condition occurs at anytime, the Committee Chairman must intervene and stop any unsafe activity and see that corrected action is taken before any activities continue.

It is not the intent of this Board to dictate how any of our disciplines are operated or in any way suggest to the Chairmen that the Board is the controlling factor. Our various committees and chairmen have in the past, and continue to operate their programs based on the input of the participants as to what makes the program successful and constantly make changes for the betterment thereof.

We must also not lose sight of the "non-profit" nature of our organization to the extent that profit drives our programs. We are an organization that is "owned and operated" by volunteer labor and management that has the best interests of our club in mind and are willing to work solely for their satisfaction and the betterment of Quinton Sportsmens Club. With this in mind we must also realize that our committees must operate programs that are self sufficient and do not cause a drain on the overall resources of our club. Unfortunately, "profit" is a deciding factor in the long run and a discipline that does not support itself cannot be allowed to be a liability to the balance of the organization. With the foregoing in mind, it is the desire of the Board to outline the primary duties and responsibilities of the committee chairmen based on past practice and what we feel are somewhat ideal operating practices.

It is the Primary Responsibility of the Committee Chairman to:

1. Insure that his event runs safely and smoothly at all times.
2. Insure that any help needed to run his event is available. It is his responsibility to secure this help before the event.

3. Insure that all required equipment is in proper working order. It is his responsibility to do this before the event.
4. Insure that all required supplies are in place before the event. This may involve clay targets, metal silhouettes, paper targets, batteries, scoring cards, pencils, timers, prizes, safety glasses and ear protection for all help as well as shooters who do not have this required equipment and/or items unique to this event. It is suggested that each Committee Chairman prepare a checklist for this purpose.
5. Be available and on-site at least 30 minutes before his event begins in order to make sure everything is in order. (additional time may be needed and Committee Chairman must provide whatever time is required). This is also required because club members as well as guest shooters will often approach the Committee Chairman with questions during this period.
6. Insure that his event begins on time and runs smoothly and continuously. This is extremely important as shooters expect and deserve continuity. They should be able to "set their watch" to the start of any published event at the club and, while Quinton Sportsmen's Club is a volunteer operated club, all events must be run with the professionalism of a business.
7. Insure that his event runs smoothly and in a timely fashion and at no time should safety be jeopardized. It is important that the event proceeds and be completed on time. Shooters should not be expected to wait for an event or any part of an event.
8. At the close of each venue session, account for in writing, all monies collected or dispersed on the Venue form supplied and see that it is turned in to the office for deposit. A detailed written record must be kept, archived and reported to the membership at each monthly meeting and a year-end report will be required at the annual meeting.
9. See that full and proper cleanup occurs after his event is completed. This involves removal of all trash and making sure it is placed in the proper trash receptacles near the main warehouse. Proper cleanup also includes seeing that all facilities and equipment used for the event is secured in its proper storage location.
10. Insure that any equipment which is broken or not functioning properly be repaired or arrange to have it repaired. It is also the responsibility of the chairman to see that any other chairman or members who also use this equipment be made aware of the problem as soon as is practical. The chairman should also report what course of action is being taken for repair. If repairs cannot be made in a timely fashion, the

President or a member of the Board of Directors should be notified.

11. Report any problems which are deemed serious in nature immediately to the club President or a member of the Board of Directors if the President is not available. This is to be done at the earliest possible time after any necessary immediate action is taken. Example of this would be injury to any individual on the club property for any reason. Additional examples would be any outside conflict which may have undesirable consequences for the club. The Committee Chairman should feel comfortable approaching the club President or Officers at anytime of day or night with any questions or issues he feels are critical.

12. If for any reason the Chairman feels he cannot perform one or more of these functions, he should immediately seek help from any source the Chairman feels appropriate. Suggestions are: Club President, a member of the Board of Directors, former chairman of this event, a chairman for one of the other events or members of the club who participate in this event.

The above responsibilities are based upon successful programs operated by either present or former Committee Chairmen who have learned through sometimes difficult conditions what makes a program run smoothly. The guide to a successful program is participation and when the participation grows, scores are high, shooters return on a regular basis and new shooters are being added to the squads, you can be assured the program is a success.

5. Range Policies

A. Ranges are provided for the use of the membership with range pass, and their guest only. Use of the Club's facilities by non-members without prior approval of the membership by majority vote at a business meeting is prohibited.

B. During events the range being used for that event may be closed to the public for use if the current fee for that event is paid prior to use.

C. During the time an event is in progress, the committee running said event may close ranges that are being used for the event and any range where a safety problem may exist due to the running of the event.

D. The following rules shall apply during all periods of range use and by all persons, members and guests, that are using the Club's facilities:

1. Alcoholic beverages of any type shall not be permitted on Club property.

2. Range passes must be worn and visible at all times while using the rifle and pistol ranges.

3. Only targets authorized for range use will be used. There will be no shooting of glass, metal cans or other such items.

4. The use of caliber 50 BMG firearms shall be restricted to the 200 meter range only.

6. Representation at Other Functions

A. Delegates to the County and/or State Federations, or other functions shall be appointed by the President as the need arises.

B. Any vote the Club may have with these outside organizations shall reflect the Club's membership and its views. If possible, any item to be brought to a vote in an outside organization in which the Club has a vote, shall be brought before the membership at a business meeting and the Club's vote shall be decided by the majority vote of the members present at said meeting.

7. Violations

A. Any member who notes a violation to these Rules of Conduct shall bring attention of the violation to a member of the BOARD. A member who does witness a violation to these Rules of Conduct but does not take action to either correct the violation or report it, shall also be considered in violation of these Rules of Conduct.

B. The BOARD shall investigate the suspected violation. If it is decided that a violation did occur, the BOARD can, if it deems appropriate, dismiss the person from membership in the Club. In all cases where a violation did occur, a report shall be given to the membership at the next business meeting by the Secretary detailing the violation and punitive measures taken. The membership may overrule the findings of the BOARD by using a veto in accordance with Section 1/A of these Rules of Conduct.

GENERAL RULES & REGULATIONS

THE PURPOSE OF THESE RULES IS TO PROVIDE **MAXIMUM SAFETY** DURING THE USE OF THE QUINTON SPORTSMENS CLUB, INC. FACILITIES. THIS RANGE IS OWNED AND OPERATED BY THE MEMBERS OF QUINTON SPORTSMENS CLUB, INC. AND IS INTENDED FOR THE SOLE USE OF ITS MEMBERS AND THEIR GUESTS. CLUB FACILITIES ARE OPEN TO THE PUBLIC FOR SPECIFIC EVENTS ONLY. IT IS ALSO OPEN TO CERTAIN AGENCIES AS APPROVED BY THE CLUB MEMBERS AND THE BOARD OF DIRECTORS. BEYOND THE SPECIFIC RANGE RULES SET FORTH BELOW ALL MEMBERS WHO DESIRE RIFLE AND PISTOL RANGE ACCESS MUST HOLD A CLUB RANGE PASS THAT IS ISSUED AT THE COMPLETION OF A RANGE SAFETY AND ORIENTATION SESSION. GUESTS AND OTHER PERSONS UTILIZING THIS FACILITY ARE REQUIRED TO CONDUCT THEMSELVES IN A **SAFE**, SPORTSMAN-LIKE AND CIVIL MANNER. THESE RULES APPLY TO ALL INDIVIDUALS OR GROUPS USING THIS FACILITY.

Orientation and Range Safety

It is required of all new members to attend an orientation, protocol and range safety session and be issued a Range Pass before they can be issued a membership card. As of July 1, 2010 any member who wishes to use our rifle and pistol ranges must attend one of these sessions and be issued a Range Pass. This Pass is to be worn at all times while on these ranges. It is unfortunate that this action is necessary but there have been some incidents on our ranges that put us as a club in a position of liability that endangers our existence. These sessions do not require a written test or any interaction from you unless you desire to participate and build upon what is presently offered. Please understand that this is necessary to preserve our club for future generations and the safety of our neighbors.

A. GENERAL CONDUCT

1. No alcoholic or intoxicating beverages or illegal drugs of any kind, nor any person under their influence, shall be permitted on Club property or at any Club sponsored activity. Any person impaired by any substance so as to be judged unsafe shall be barred from Club property and activities. Remember, some over-the-counter drugs such as antihistamines may cause impairment.
2. No one may handle loaded firearms in Club facilities or on Club property except when on the firing line and/or participating in a shooting event. No loaded firearms may be carried at any function except by uniformed officers of the law. All exposed firearms will be unloaded and have their actions open when not being used on the firing line except for Certified Instructors and Certified Coaches and students while training. There will be no live ammunition used in these instructional sessions. Approval for the use of properly identified "dummy cartridges" must be sought and granted by the Board of Directors prior to instructional class.
3. Members shall be totally responsible for the actions and obligations of their guests. Regular members may have a maximum of two guests with them per visit. The member and guest combination may not occupy more than two firing-line positions at one time if any other members are waiting to use them. (Note: Immediate Family Members are not counted as guests.)
4. All members shall carry their Club identification or Club-issued Range Pass (on the rifle and pistol ranges) on their person whenever on the Club property and display such ID to a club officer when requested
5. Club members must re-lock the main gate when they enter or leave the range property. Only club officers, trustees and committee chairmen have the authority to leave it open. Always lock it behind you.
6. All members are responsible for ensuring that range rules are being followed. If someone is acting unsafely, point it out to them but avoid a confrontation. Report findings to a Trustee or Club Officer. If you see

violations of the law, vandalism, etc., contact a Trustee or member of the Board.

7. Any violation of these rules which results in an unsafe condition or willful damage to Club property will subject the individual to possible disciplinary action in accordance with Club By-laws.

8. The use of ATC / ATV type vehicles on QSC property is governed by the following rules:

1. Personal unlicensed vehicles of any type are permitted for administrative and event use by club officials.

2. Unlicensed vehicles such as ATV's, golf carts or modified versions of either are permitted on the sporting clays course and elsewhere where permitted.

3. Gun mounts on any and all unlicensed vehicles must be oriented to position the gun in a predominantly vertical position either muzzle up or down but must not enable the muzzle of the gun to point at a person standing nearby.

4. Guns carried on ANY ATV, golf cart or modified version of either must be unloaded and the action open, if possible.

9. No hunting is allowed on club property, except by prior approval of the BOARD.

10. Lead shot and bullet reclaiming activities must not interfere with any member desiring to use the ranges.

11. You are responsible for your actions when on club property. Violation of Club Rules may be cause for sanctions and/or expulsion from the Club. In addition, criminal charges may be pursued if applicable.

B. GENERAL RANGE RULES

1. Always keep firearms under control and pointed in a safe direction.

2. Always keep your finger off the trigger and outside the trigger guard until you are ready to shoot.

3. Always keep your gun unloaded at firing position until ready to use.

4. Know your target and what is beyond.

5. You are responsible for the physical and mechanical condition of your firearm. Unsafe firearms or ones in poor (dangerous) condition will be removed from the range until repaired and in sound mechanical condition.

6. Members who bring guest(s) must remain with them at all times. When the member is shooting, their inexperienced guest(s) must stay with the member. All inexperienced shooters must be supervised by a member while on the firing line.

7. Any firearm that is deemed to be a safety hazard shall be removed from the firing line.
8. No one may go forward of the firing line to change or retrieve targets, pick up brass or any other purpose unless all firing points are clear and all firearms are unloaded, benched, and have their actions open. **THERE SHALL BE NO HANDLING OF FIREARMS WHEN ANYONE IS FORWARD OF THE FIRING LINE.**
9. Clean up all target materials when finished with them. **DO NOT USE BEVERAGE CONTAINERS, COMPRESSED GAS CONTAINERS, GLASS OR EXPLODING TARGETS** at any time.
10. Spent cartridge cases, ammo boxes, or other trash should be picked up and disposed of properly before the member leaves the range.
11. DO NOT place any target materials that are not designated or designed to hold targets on Club property. This includes items such as fences, barrels, buildings.
- NOTE: At no time may target material, targets (with the exception of clay targets), or target holders be placed on the berm.
12. Automatic weapons (machine guns) are prohibited from all ranges except such that are properly registered under Federal and State laws.
13. Regardless of when or by whom the "**CEASE FIRE**" command is given, all firearms will be unloaded immediately upon the command. The actions must be opened and remain open until further commands are given. When there are multiple shooters on a range, no one may advance forward of the firing line without mutual agreement among all shooters. This includes brass gathering as well as target scoring and posting.
14. No trigger activating devices are allowed at any time on any hand-held firearm. (BMF Activator, Tri-fire, etc.)
15. If, during a scheduled registered match or league matches, or organized practice, there is a conflict between these rules and the rules of the governing body of said match or practice, The Board of Directors may issue an exception on a one time or permanent basis.
16. The following are not permitted on the range: Exploding targets, mortars, grenades, military tracer, armor piercing, or incendiary projectiles or rocket launchers.
17. Shooters will be responsible for checking the range for safety before use.
18. You may not shoot at any wildlife on Club property.
19. Any firearm that discharges without the trigger being activated will be removed from the range until it is repaired.
20. Buildings and Grounds personnel performing necessary work will have priority over shooting activities.
21. During the time an event is in progress, the committee running said event may close ranges that are being used for the event and are required to close any range where a safety problem may exist due to the nature of the event.

C. RIFLE / PISTOL RANGE RULES

1. Shooting hours are from 8:00 am until sunset. Exceptions require prior approval from The Board of Directors.
2. All shooters and other persons in the immediate vicinity of the ranges are required to wear eye and ear protection. **EYE PROTECTION IS STRONGLY RECOMMENDED OUTSIDE THE CLUB HOUSE WHEN STEEL TARGETS ARE IN USE ON THE RANGE. EYE AND EAR PROTECTION IS MANDATORY FOR QUINTON SPORTSMENS CLUB MEMBERS WHILE ON THE RANGE.**
3. In order to maintain the highest degree of safety, all bullets fired must pass through the target mounting area of the target frames. Targets must be placed so that bullets do not hit the target backer supports, frames or cross members.
4. Do not place targets on top of or hang them from the target frames.
5. Club steel targets will not be used with center fire smokeless rifle cartridges, shotgun slugs, or buckshot unless authorized by the governing body (Silhouette, Class III, Action Shooting, etc.). Club steel targets will not be placed closer than 10 yards from the firing point.
6. Personally-owned steel targets may be used if targets are set at least 10 yards from the firing point. They must be shaped so that the actual bullet impact area is flat and placed parallel to the firing line. All steel targets shall be removed from the range when the shooter is finished.
7. Keep all non-shooting guests behind the cease-fire line. All inexperienced shooters must be accompanied by a member while in the range area.
8. Except for trap shooting, shooting will not be allowed over standing water or ice if said standing water or ice is closer to the firing line than the seventy-five yard line. If the range is partially flooded or iced, than the dry lanes may be used for shooting.
9. No target may be taller than 5 feet.
10. Do not leave targets of any kind on the range. When finished, collect your used targets, clean up any accumulated trash and deposit in the proper trash container.

D. SHOTGUN RANGE RULES

1. **OPEN OR OUT** is the primary rule of the shotgun sports. Your firearm must be open unless actually being fired or it is secured in a gun rack. When closing your gun in preparation to shoot, it **MUST** be pointed down range. **NO EXCEPTIONS!!**
2. Eye and hearing protection is mandatory for all who are in close proximity to the firing of a shotgun. This includes shooters, observers, scorers and referees when shooting any of the shotgun sports.
3. During regularly scheduled clay target shoots the entire range will be under control of the officer conducting the event(s).

4. All non-shooting personnel will remain behind the firing line under all circumstances. This includes an adult coach or instructor who is observing young or inexperienced shooters.
5. Do not attempt to pick up spent shells until after the squad is finished and the line is determined to be clear.
6. If a firearm malfunctions for any reason, **DO NOT leave the firing line** until the action can be opened and cleared of any live OR spent shell.
7. When changing shooting positions, ALL firearms must be open and unloaded. Unused barrels must be clear and not contain snap caps or spent shells. Other squad members MUST know your barrel does not contain a live round during a post change.
8. If the target machine malfunctions and the puller must make an adjustment or repair, ALL firearms must be cleared and the actions opened during such repairs and until the puller resumes his/her position behind the firing line.
9. Practical jokes are strictly prohibited on or near the firing line and will be considered an unsafe act and a violation of these safety rules.
10. Lead shot reclaiming activities must be limited to "off hours" so as not to interfere with scheduled shooting activities.

VIOLATIONS

Any member who notes a violation to these RULES and REGULATIONS shall bring attention of the violation to a member of the BOARD. A member who does witness a violation to these By-Laws but does not take action to either correct the violation or report it, shall also be considered in violation of these rules.

The BOARD shall investigate the suspected violation. If it is decided that a violation did occur, the BOARD can, if it deems appropriate, dismiss the person from membership in the Club. In all cases where a violation did occur, a report shall be given to the membership at the next business meeting by the Secretary, detailing the violation and punitive measures (if any) taken. The membership may overrule the findings of the BOARD by using a veto in accordance with the existing bylaws.

REMEMBER

SOMEONE IS WATCHING YOU HANDLE YOUR GUN